

<i>Review ID:</i>		<i>Audit tool:</i>	<i>Environmental Assessment (Acute)</i>	<i>CoC:</i>	
<i>Care Setting:</i>		<i>Facility:</i>		<i>Unit</i>	
<i>Review Date:</i>		<i>Response Date:</i>		<i>Reviewer(s):</i>	
<i>Participant(s):</i>		<i>Review Type:</i>	<i>Environmental Assessment</i>		

Total Compliance

<i>Compliance Score</i>	
<i>Total number of 'Yes'</i>	
<i>Total number of 'No'</i>	
<i>Total number of 'Partial'</i>	
<i>Total number of items ('Yes', 'No' and 'Partial', exclude 'N/A')</i>	
<i>Compliance</i>	

Overview

<i>Section</i>	<i>Yes</i>	<i>No</i>	<i>N/A</i>	<i>Partial</i>	<i>Compliance</i>
<i>General</i>					
<i>Hallways/Public Spaces</i>					
<i>Nursing Station</i>					
<i>Medication Preparations Areas</i>					
<i>Clean Utility Room</i>					
<i>Soiled Utility Room</i>					
<i>Patient Rooms</i>					
<i>Respiratory Equipment</i>					
<i>Kitchens (Patient Kitchens, Staff Break Rooms and Cafeterias)</i>					

Action Item table

Priority Level	Standard	Element	Compliance	Recommended actions or Comments	Photo	Completed	Notes
----------------	----------	---------	------------	---------------------------------	-------	-----------	-------

General

1.0 General

	Element	Compliance	Canned comments	Recommended actions/comments	Photos
1.1	White magnetic boards and/or rubber boards only (no corkboards).				
1.2	If signage is to be posted greater than 30 days it should be laminated, placed in plastic sleeves or printed on wipeable "polyester paper".				
1.3	There is a policy and procedure for cleaning and disinfection of environmental surfaces and shared equipment (e.g., commodes, wheelchairs, electronic thermometers).				
1.4	Dedicated hand washing sinks have controls that minimize contamination of hands (e.g., knee/foot-operated, "winged" taps, electronic eye) or correct procedures are used to minimized contamination of hands (e.g., turning off taps with paper towels).				
1.5	There is a hands-free waste container in every room				
1.6	Waste containers are not overfilled.				
1.7	Puncture-resistant sharps containers are accessible at points-of-use.				
1.8	All cords should be washable/wipeable Sanipull plastic cords.				
1.9	Hand hygiene education is provided to team members and volunteers.				

Number of 'Yes'	Number of 'No'	Number of 'N/A'	Number of 'Partial'	Compliance

Section Comments :

Hallways/Public Spaces						
2.0 Hallways/Public Spaces						
	Element	Compliance	Canned comments	Recommended actions/comments	Photos	
2.1	Corridors, counters, window-sills, conference, meeting, utility, equipment, storage, & patient rooms are neat & tidy with no evidence of clutter.					
2.2	Furnishings are in good repair. Tape is not to be used for repairs. Torn, broken and/or heavily soiled furniture is repaired, replaced or cleaned as required.					
2.3	Broken equipment is tagged & removed off Unit to a designated locked area to prevent risk from inadvertent use.					
2.4	ABHR is to be mounted at all entrances and exits.					
2.5	Cleaning/Disinfectant wipes are strategically mounted & caps are kept closed. Wipes are also attached to mobile equipment to force function.					
2.6	Egress free & clear (e.g. Fire Exits, Pull Stations, and Doorway).					
2.7	Blanket warmer exterior is cleaned & disinfected daily by EVS. Interior is cleaned & disinfected quarterly (Unit staff need to arrange with EVS).					
2.8	Locker exterior is cleaned & disinfected daily by EVS. Interior is cleaned & disinfected quarterly (staff need to arrange with EVS).					
		Number of 'Yes'	Number of 'No'	Number of 'N/A'	Number of 'Partial'	Compliance

Section Comments :

Nursing Station					
3.0 Nursing Station					
	Element	Compliance	Canned comments	Recommended actions/comments	Photos
3.1	There is alcohol-based hand rub (ABHR) at the nursing station.				

3.2	<i>There is hand lotion known to be compatible with the hand sanitizer available at the nursing station, supplied by the facility.</i>				
3.3	<i>There is a schedule for cleaning the area, including high-touch surfaces (e.g., keyboards, phones, charts).</i>				
3.4	<i>No food/drinks are to be consumed at/in the nursing station.</i>				
3.5	<i>The nursing station furniture is made of materials which can be cleaned and disinfected.</i>				

Number of 'Yes'	Number of 'No'	Number of 'N/A'	Number of 'Partial'	Compliance

Section Comments :

Medication Preparations Areas					
4.0 Medication Preparations Areas					
	Element	Compliance	Canned comments	Recommended actions/comments	Photos
4.1	<i>The medication preparation areas have a clean and orderly appearance.</i>				
4.2	<i>Food/specimens are not prepared or stored in the medication preparation area.</i>				
4.3	<i>Open containers of sterile solutions are dated and discarded within 24 hours of opening and/or according to manufacturer's instructions.</i>				
4.4	<i>Discard/replace outdated books/medical instructions.</i>				
4.5	<i>If multi-dose vials (excluding vaccines) are used: They are single-patient use</i>				
4.6	<i>If multi-dose vials (excluding vaccines) are used: Hand hygiene and aseptic technique are followed prior to access</i>				
4.7	<i>If multi-dose vials (excluding vaccines) are used: There is a separate, sterile, single-use needle and syringe used for each re-entry</i>				
4.8	<i>If multi-dose vials (excluding vaccines) are used: Manufacturer's instructions for use/disposal are followed; if non, multi-dose vials are dated when opened and discarded within 28 days of opening or sooner if sterility is questioned or compromised</i>				

4.9	There is a dedicated medication refrigerator which is clean and free of frost build-up.					
4.10	Medication waste is disposed of as per facility policy.					
4.12	No food/drinks are to be consumed in medication preparation areas.					
4.13	Doors are to be kept shut except for entry/exit.					
		Number of 'Yes'	Number of 'No'	Number of 'N/A'	Number of 'Partial'	Compliance

Section Comments :

Clean Utility Room					
5.0 Clean Utility Room					
	Element	Compliance	Canned comments	Recommended actions/comments	Photos
5.1	There is a schedule for cleaning the room.				
5.2	There is adequate shelving/storage available for clean and sterile supplies.				
5.3	Items are decanted from corrugated cardboard into washable/wipeable containers.				
5.4	Supplies are stored away from public access.				
5.5	Soiled/used items are not stored in the clean utility room.				
5.6	Sterile supplies are stored on washable seismic-proof risers: <ul style="list-style-type: none"> •25cm (10 inches) from the floor •45cm (18 inches) from the ceiling •At least 5cm (2 inches) from outside walls 				
5.7	No items are stored in cupboards under any sinks.				
5.8	Open rack storage has a solid bottom to protect supplies from soiling or contamination from the floor.				
5.9	Supplies and equipment packaging are intact and clean.				
5.10	Doors are to be kept shut except for entry/exit.				

Number of 'Yes'	Number of 'No'	Number of 'N/A'	Number of 'Partial'	Compliance

Section Comments :

Soiled Utility Room					
6.0 Soiled Utility Room					
	Element	Compliance	Canned comments	Recommended actions/comments	Photos
6.1	There is a schedule for cleaning the room.				
6.2	Cleaned items are marked with "GREEN MEANS CLEAN" tape and placed in the "CLEAN" zone.				
6.3	The room has a clean and orderly appearance.				
6.4	There is a hand hygiene sink and/or ABHR available.				
6.5	There are labelled containers for general, biomedical and anatomical waste and other categories of waste if appropriate (e.g., cytotoxic, recyclable, radioactive).				
6.8	PPE is available in the room.				
6.9	There is regular preventative maintenance scheduled for the hopper/macerator/bedpan washer.				
6.10	The hopper/macerator/bedpan washer, if present, has posted instructions for use.				
6.11	If bedpan washer present, there is detergent and a rinse agent available for replacement when empty.				
6.12	There is an adequately sized garbage container.				
6.13	Work flows from dirty to clean.				
6.14	There is a covered, leak-proof container for the purpose of containment and transportation of used, re-usable medical devices that are to be decontaminated and reprocessed in a centralized or off-site location.				
6.15	Disinfectants are clearly labelled and are used according to manufacturer's instructions.				
6.16	There are no personal care items, sterile supplies for patient use, personal patient items or items stored on the floor.				

6.17	Doors are to be kept shut except for entry/exit.					
		Number of 'Yes'	Number of 'No'	Number of 'N/A'	Number of 'Partial'	Compliance

Section Comments :

Patient Rooms					
7.0 Patient Rooms					
	Element	Compliance	Canned comments	Recommended actions/comments	Photos
7.1	There is appropriate spatial separation in multi-bed rooms (e.g., two metres between beds in standard room).				
7.2	There is dedicated hand washing sink in each patient room.				
7.3	Rooms have a clean, orderly appearance with minimal supplies (e.g., no stockpiling).				
7.4	Provide patient with bins(s) for personal items that do not fit in closets/drawers.				
7.5	There is a clear separation between clean and dirty equipment.				
7.6	ABHR is available at point-of care.				
7.7	Personal protective equipment (PPE) is available and accessible in appropriate sizes at point-of care.				
7.8	There is a stocked storage cart/cupboard/cart for PPE located outside of rooms that require Additional Precautions (AP). Empty, clean & disinfect cart when precautions are discontinued and replenish.				
7.9	Ensure there is a clear space on top of the PPE cart for placement of items.				
7.10	Patients on AP should be provided with dedicated equipment and bathroom/commode; post AP signage.				

7.11	<i>Personal care items (e.g., creams, razors) are not shared.</i>					
7.12	<i>There is dedicated, labelled urine measuring/discard container and a bedpan for each patient if required.</i>					
7.13	<i>If disposable equipment is used, it is singleuse.</i>					
7.14	<i>If bedpans are moved from patient room to another area for disposal, they are covered and transported in a safe manner.</i>					
7.15	<i>Privacy curtains are visibly clean.</i>					
		Number of 'Yes'	Number of 'No'	Number of 'N/A'	Number of 'Partial'	Compliance

Section Comments :

Respiratory Equipment					
8.0 Respiratory Equipment					
	Element	Compliance	Canned comments	Recommended actions/comments	Photos
8.1	<i>Cleaned and disinfected suction equipment is stored in a clean and dry environment.</i>				
8.2	<i>Suction catheter is single-use and is not attached to the suction system until it is used.</i>				
8.3	<i>Disposable suction bottle liners are used and changed between each patient; if suction bottles are reused, they are cleaned and disinfected between each patient.</i>				

Number of 'Yes'	Number of 'No'	Number of 'N/A'	Number of 'Partial'	Compliance

Section Comments :

Kitchens (Patient Kitchens, Staff Break Rooms and Cafeterias)					
9.1 Care of Appliances					
	Element	Compliance	Canned comments	Recommended actions/comments	Photos

9.1.1	<i>The appliances are regularly cleaned & disinfected.</i>				
9.1.2	<i>Microwaves are visibly clean.</i>				
9.1.3	<i>Microwaves are cleaned & disinfected between each use.</i>				
9.1.4	<i>Fridges have posted a monthly interior cleaning and disinfection schedule.</i>				
9.1.5	<i>Exterior of fridge, water cooler and ice machines are cleaned and disinfected daily.</i>				
9.1.6	<i>Fridges are free of ice buildup.</i>				
9.1.7	<i>Ice machines have scheduled preventive maintenance.</i>				
9.1.8	<i>A preventative maintenance label is attached by FMO with date to ice machine.</i>				
9.1.9	<i>Scoops are not used for dispensing ice from the main supply.</i>				
9.1.10	<i>Animals are restricted from the kitchen/food preparation area.</i>				
9.1.11	<i>There is a plan in place to report pests and infestations.</i>				

9.2 Food Preparation, Storage and Consumption

	<i>Element</i>	<i>Compliance</i>	<i>Canned comments</i>	<i>Recommended actions/comments</i>	<i>Photos</i>
9.2.1	<i>Patient food should be discarded if sitting at room temperature longer than 2 hours.</i>				
9.2.2	<i>Patient's food item containers must be cleaned and disinfected with AHP wipes, and labelled with name and date.</i>				
9.2.3	<i>Drugs, blood or specimens are not stored in the food refrigerator.</i>				
9.2.4	<i>When ↑HAIs, clusters, or outbreak declared, fridge is immediately emptied & cleaned/disinfected. All food items are discarded.</i>				

<i>Number of 'Yes'</i>	<i>Number of 'No'</i>	<i>Number of 'N/A'</i>	<i>Number of 'Partial'</i>	<i>Compliance</i>
------------------------	-----------------------	------------------------	----------------------------	-------------------

--	--	--	--	--

Section Comments :

General Feedback :